



APPLICATION FOR MEMBERSHIP

Thank you for your interest in joining our group. Attached is an application packet for membership in GroveHouse Artists.

Please send the completed application packet to Isabelle "Izi" Schuette at the address below together with a small portfolio or CD (in jpeg format) of samples of your work, together with a one page biography and artist statement.

Please include a check for \$75 (if joining in Jan – April), \$50.00 (if joining in May – Aug), or \$25.00 (if joining in Sept – Dec) payable to GroveHouse Artists. In January of each year all members will renew membership at \$75.00.

Upon receipt of your application, a review of your portfolio by our Executive Committee will be arranged, in order to determine whether you are a match for the GHA group. You will be notified if you are accepted, at which time you will also be eligible to participate in all our group activities. If you are not accepted into the group, your check will be returned.

If you have any questions, please feel free to call or email me. When sending an email please use GroveHouse Artists as the subject.

Isabelle "Izi" Schuette
Membership Committee
2901 S. Bayshore Dr. #6C
Coconut Grove FL 33133
(305) 442-1706
cschuettease@aol.com

Information Sheet for GroveHouse Artists Membership

Annual Membership Fees and Requirements:-

- All members will pay an annual membership fee of **\$75.00**, payable to GroveHouse Artists. For new members this fee will not be deposited until after portfolio review.
- All members will be required **to sit Gallery at least 2 shifts** (each shift is 3 hours) **per month**
 - **All members will sit Gallery whether or not they are displaying work in the current exhibit or not**
 - **Any member failing to show up for their appointed shift will be fined \$25.00 for the first time, \$50.00 the second, and will be terminated from GHA on the 3rd**
 - **If you are able to find another member to cover the shift, you will still be responsible for making up the time which you missed**
- All applicants for membership are asked to submit a selection from their portfolio electronically or via CD. The work will be reviewed by the Executive Committee. In addition a one page biography and artist statement should be submitted at the same time.
- Upon acceptance into GroveHouse Artists you will be given a W-9 form to complete and you will need to provide your Driver's License number.

Show requirements:-

Your work could be rejected if any one of the following points are not met:

- There is an exhibition registration fee of **\$35.00** per show
- Each artist is limited to 3 pieces per show, unless otherwise specified
- The intake form must be completed, exhibition registration fee paid, and sitting time for the next 2 months put into the book, at the time your work is dropped off. Checks should be made payable to GroveHouse Artists. The sitting requirement is to be met even if you are not exhibiting in the current show
- All work must be dropped off and picked up within the window of time given
- No late work will be accepted
- Work not picked up on time will be assessed a fee of **\$10.00/day**. If you make arrangements to have someone other than yourself pick the work up notify the director ahead of time or the work will not be released and you will be charged the storage fee
- Once displayed in the gallery no work may be resubmitted for one year
- Your name, address, telephone number, medium, and price must be on the back of each piece
- The maximum size work accepted will be 30" x 40", larger works will be considered only if space allows
- All pieces presented must be properly wired and ready to hang. Wire should be securely fastened at both sides and electrical wire should not be used
- For those mediums not requiring framing and glass, gallery wrapped canvas is preferred.
- Framing should be kept simple.
- Work should not be dated
- Stapled edges must be taped
- Glass will be allowed
- All work must be dry
- All work must be for sale

Date: _____ **New member:** _____ **Renewal:** _____

Name: _____

Address:

Street: _____

Apt#: _____

City: _____ **State:** _____ **Zip code:** _____

Birthday: _____

Telephone: home: _____ cell: _____

E-mail: _____

Web: _____

Medium: _____

Payment:

\$75.00 (Jan – April)

\$50.00 (May – Aug)

\$25.00 (Sept – Dec)

Check#: _____ **Cash\$:** _____

I have read the requirements and understand what is expected of me.

Signature: _____

GroveHouse Artists Annual Commitment

I _____ have received, read and do understand and agree to abide by all of the rules and regulations set forth by the GroveHouse Artists.

I understand that in December of each year this commitment will be reviewed by the Membership committee to determine my eligibility for the following calendar year.

I understand that should I decide to withdraw my GroveHouse Artists membership before my term is completed, either by my own choice or termination due to a breach of the agreement that I forfeit the remainder of my membership dues.

\$75.00 annual membership fee payable to GroveHouse Artists is due in January of each year.

Signed: _____

Dated _____

Liability Waiver

I _____ understand that neither GroverHouse Artists nor Mayfair carries insurance that would cover my art work should it be damaged or destroyed while being displayed in the GroveHouse Artists Gallery located at 3390 Mary Street, Space 162, Coconut Grove, Florida, 33133.

In exchange for GroveHouse Artists agreeing to exhibit my work should my work be damaged or destroyed I will not hold either of the above mentioned organizations liable.

Print Name

Signature: _____

Date: _____